

Keyboarding - Weekly Task List & Performance Objectives

Week 2:

1. Pre-Test & Concentration Activities
 - COMPLETE – 5 – MINUTE TYPING TEST – take a screen shot and place on template provided.
 - SELECT PRACTICE TYPING AND BEGIN LESSONS. COMPLETE ALL 7 PARTS OF LESSON 1 AND SCREEN SHOT EACH COMPLETION MODULE(SEE SAMPLE)
 - SAVE FILE AS PRETEST AND LESSON 1 TYPINGTEST.COM

Website to Access:

<http://www.typingtest.com/>

<http://www.typingtest.com/result.html?acc=97&nwpm=66&gwpm=68&ncpm=334&ecpm=344&dur=60&time=60&chksum=32411&unit=wpm&kh=998&td=null&err=2&hits=344>

AS YOU COMPLETE EACH LESSON, PLEASE MAKE SURE YOU ARE TAKING SCREEN SHOTS (fn+PRINT SCREEN) OR USING SNIPPIT TOOL TO CAPTURE EACH PART OF LESSON. YOU WILL THEN PASTE(CTRL+V) EACH CAPTURE IN THE APPROPRIATE PART OF TEMPLATE.

5 MINUTE TYPING TEST



2. COMPLETE KEYBOARD LAYOUT – TURN IN THE INBOX WHEN FINISHED – USE EXAMPLES ON WEBSITE FOR GUIDANCE ON LAYOUT & HOME ROW.
3. Website to Access: GO TO

<http://www.typingclub.com/>

(Complete lessons 1-8. SNIPPIT EACH SCREEN AND SAVE THIS FILE AS A PDG and turn IN ON STUDENT DRIVE WHEN YOU ARE DONE FOR CREDIT)

Complete Lessons 1-3

Lesson 4 – F & J



2000

Good work! Time to move on to the next lesson.

Your Score:
99% accuracy
97% real accuracy
28 WPM speed
35 seconds duration

Requirement:
80% accuracy
3 WPM speed
10 WPM speed goal

NEW HIGHSCORE

Complete Lessons 4-5

Lesson 6 – D & K



2000

Nice job! Time to move on to the next lesson.

Your Score:
100% accuracy
97% real accuracy
28 WPM speed
33 seconds duration

Requirement:
80% accuracy
3 WPM speed
10 WPM speed goal

NEW HIGHSCORE



Lesson #6: Review: d & k

Review Performance

Replay ▶

dd kk dk dk kd kd ddd kkd ddk dkk
20 25 25 45 18 25 35
kkdd ddkk dddd kkkk ddkk kkdd kdd kddd
dk kk

Lesson 7 – D & K



2000

Excellent work! Time to move on to the next lesson.



Your Score:

100% accuracy
95% real accuracy
26 WPM speed
52 seconds duration

Requirement:

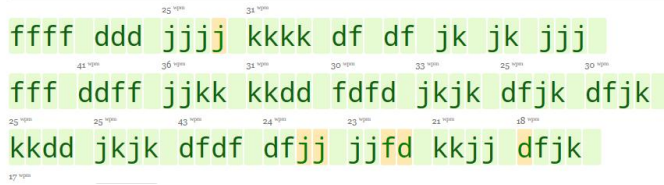
80% accuracy
3 WPM speed
10 WPM speed goal



Lesson #7: Practice: d & k

Review Performance

Replay ▶



Lesson #8 – F D J K



1274

Good job! Time to move on to the next lesson.



Your Score:

100% accuracy
98% real accuracy
13 WPM speed
35 seconds duration

Requirement:

80% accuracy
1 WPM speed
10 WPM speed goal



Lesson #8: Play: fjkd

Review Performance

Replay



Lesson #1-8 – COMPLETION



NEXT STEP – TOGETHER AS A CLASS

MicroType6 Access, Logins, File Management & Data-Reports

COMING UP

PowerPoint Lesson 1: Create 3 slides, add text, add pics, add color or design

Word Lesson 1: Typing basics, font, color, formatting basics & adding images

Mr. Pachla's Keyboarding Weebly Website: Sites used in Mrs. Kiel's class as well

M. Pachla's Classroom Website

Home Biography French Keyboarding History

Please contact me at mpachla@cvs.k12.mi.us if you have any questions about this course. I will provide all necessary course documents and materials in class. I look forward to working with you. Thanks, Mr. Pachla

Lesson Plans

To view upcoming lesson plans, please click the link below. If need be, the Student Key is: pachla

Keep in mind that these plans might change for a variety of reasons, but I will do my best to keep them updated on a weekly basis.

<https://planbook.com/planbook.html?t=1188125&k=pachla>

Pre-Test website: (Complete a "1 minute" test and then print/email me your results.)

<http://www.typingtest.com/>

Practice with the following links:

<https://www.typingclub.com/> - Sign in with your office 365 school account or create a new account. Begin with "Homerow" and progress as needed.

<http://www.learnotyping.org/beginnertypinglesson1.htm> - Start with Beginner Typer Lesson 1 and go to Lesson 7

Additional resources:

http://www.learninggamesforkids.com/keyboarding_games/keyboarding_games_typing_speed_test.html

<http://www.powertyping.com/qwerty/lessonsq.html>

<http://www.typingtest.com/games.html>

<http://www.wordgames.com/zombie-typocalypse.html>

<http://raukar.weebly.com/keyboarding.html>